

South Cambridgeshire Hall
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21 March 2022

To: Chair – Councillor Tony Mason
Vice-Chair – Councillor Nick Sample
Members of the Audit and Corporate Governance Committee –
Councillors Jose Hales, Geoff Harvey, Mark Howell and Heather Williams

Quorum: 3

Substitutes: Councillors Nick Wright, Bunty Waters, Tom Bygott,
Grenville Chamberlain, Graham Cone, Steve Hunt and Henry Batchelor

Dear Councillor

You are invited to attend the next meeting of **Audit and Corporate Governance Committee**, which will be held in **Council Chamber - South Cambs Hall** at South Cambridgeshire Hall on **Tuesday, 29 March 2022 at 10.00 a.m.**

Members are respectfully reminded that when substituting on committees, subcommittees, and outside or joint bodies, Democratic Services must be advised of the substitution ***in advance of*** the meeting. It is not possible to accept a substitute once the meeting has started. Council Standing Order 4.3 refers.

Yours faithfully
Liz Watts
Chief Executive

The Council is committed to improving, for all members of the community, access to its agendas and minutes. We try to take all circumstances into account but, if you have any specific needs, please let us know, and we will do what we can to help you.

Agenda

- | | Pages |
|---|-------|
| 1. Apologies for Absence
To receive Apologies for Absence from Committee members. | |
| 2. Declarations of Interest | |
| 3. Minutes of Previous Meeting
To confirm the minutes of the meeting held on 4 February 2022 as a correct record. | 1 - 4 |

Audit Reports

4. **Completion of the 2018/19 Audit of the Accounts - Report to Follow**
2018/19 Final Accounts update from officers.
5. **2018-19 Audit Results Report from External Audit - Report to Follow**
6. **Internal Audit Update** **5 - 16**
Decision Items
7. **Regulation of Investigatory Powers Act 2000 (RIPA) Policy and Update on Use of RIPA** **17 - 48**
8. **Anti-Theft, Fraud, Bribery and Corruption Policy** **49 - 78**
Information Items
9. **Matters of Topical Interest**
10. **Date of Next Meeting**
Thursday 28 July at 10 am.

Guidance Notes for Visitors to South Cambridgeshire Hall (See end of agenda)